

# **STAMFORD BRIDGE**

## **Parish Council**



# **Emergency Procedures**

Emergencies like road accidents, fires and medical emergencies happen somewhere in the country almost every minute of every day and are dealt with quickly and efficiently by the emergency services.

East Riding of Yorkshire Council (ERYC) and other responding organisations have emergency plans in place for larger events that stretch the resources of the emergency services and affect large numbers of people or the environment.

### How Town & Parish Councils will be notified of an Emergency

Town and Parish Councils will always be notified about a declared emergency that they will be affected by. The type of notification will depend on the type of emergency and is outlined below. Elected Members will also be notified in the same way.

- In the event of a localised emergency that impacts on one or a small number of towns or parishes, the clerk will usually be telephoned by the Head of Service who is co-ordinating the Council's response to the emergency. The Head of Service will be known as a Control Centre Manager when they are in this co-ordination role.
- In the event of a wide area emergency that impacts on many wards across the East Riding of Yorkshire, initial notification is likely to come from an email sent from 'alertparish', the Emergency Planning team or from the Emergency Control Centre.

There is often an information vacuum at the start of an emergency, with responding organisations trying to ascertain exactly what has happened and what the consequences are. However, the notification will take place as soon as possible after arrangements have been put into place to implement the Council's response to an emergency.

### Communicating with Town and Parish Councils during an Emergency

The Town and Parish Council emergency hotline will usually be the primary point of contact for you during an emergency. Information about the emergency response will be cascaded by the Emergency Control Centre, and the switchboard will be able to direct any queries or issues towards the appropriate Council teams. It is likely that to take some time to respond to enquiries during the initial stages of an emergency.

The Council's website will also be fully updated with information during an emergency.



Name	Contact Information	Home address	E-mail address
Dave King Clerk to Parish Council	Home – 01759 371555 Work – 01759 372341 Mobile – 07949 596986	21 Kingsway, Stamford Bridge York. YO41 1JP	clerk@stamfordbridge-pc.gov.uk
Paul Butterfield Parish Councillor	Home – 01759 371141 Work – Mobile - 07956603169	20 St Johns Road, Stamford Bridge York YO41 1PH	butterfieldpaul@hotmail.co.uk
Richard Clarke Parish Councillor	Home – 01759 372270 Work – Mobile -07879 430633	81 Low Catton Road Stamford Bridge York YO41 1DZ	richaclarke06@gmail.com
Rick Bragg Parish Councillor	Home – 01759 373514 Work – Mobile - 07977151778	8 ETTY Close Stamford Bridge York YO41 1QP	Rickbragg46@hotmail.com
Chris Kealey Parish Councillor	Home – 01759 372807 Work – Mobile – 07983755703	5 Cloverley Close Stamford Bridge York YO41 1PA	chrissbridge@btinternet.com



### Usual Meeting Place

Address	Keyholder(s)	Keyholder Contacts Details
Parish Council Offices Old Station House, 24 Church Road, York YO41 1DG	Dave King Rich Clarke (Parish Chairman) Chris Kealey (Chair Emergency Comm) Rick Bragg Paul Butterfield	Office - 01759 372341 / 07949 596986 Home – 01759 372270 Mobile – 07983 755703 Home - 01759 373514 Home - 01759 371141



Community Buildings

<p>Use of community buildings in the event of an emergency - The following organisations have agreed that in the event of an emergency requiring residents to be evacuated from their homes provide temporary shelter:</p> <ol style="list-style-type: none"> <li>1. Playing Fields Association, Low Catton Road</li> <li>2. Village Hall, Low Catton Road</li> <li>3. Sports Hall Association, Church Road</li> </ol>	<p>Bernard Stevens Kirstie Hanson</p> <p>James Rossdale David Rutherford</p> <p>Mick Lawson Peter Wilson</p>	<p>01759 371545 01759 371545</p> <p>01759 372758 01759 372021</p> <p>01759 371204 01759 371204</p>
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**Emergency contact details - External**

East Riding of Yorkshire Council – 01482 393939

- Town & Parish Council Emergency Hotline - 01482 393536.  
Email [ecc@eastriding.gov.uk](mailto:ecc@eastriding.gov.uk) (only monitored during an emergency)
- Highways Customer Care Line - 0845 6001666

**Useful Contact Details:**

- Fire, Police, Ambulance and Coastguard - 999
- Police Non Emergency Number - 101
- NHS Direct – 0845 46 47
- Environment Agency Floodline – 0845 988 1188
- Gas Emergency Service and Gas Escapes - 0800 111 999
- Electricity Emergency Service and Supply Failures – 0845 733 1331
- Yorkshire Water - 0845 124 24 24
- Maritime and Coastguard Agency – 01262 672317

**ERYC Ward Members**

Name	Telephone number	E-mail address
Andy Strangeway	078260 439101	<a href="mailto:info@island-man.co.uk">info@island-man.co.uk</a>
Kay West	01759 305238 or 07872 123811	<a href="mailto:Councillor.West@eastriding.gov.uk">Councillor.West@eastriding.gov.uk</a> <a href="mailto:kaywestbb@hotmail.com">kaywestbb@hotmail.com</a>
Claude Mole	01430 871870 or 07926 336054	<a href="mailto:Councillor.Mole@eastriding.gov.uk">Councillor.Mole@eastriding.gov.uk</a>



## **Severe Weather Contingencies**

This section, attached as an Appendix, (additional details are also included in the Snow Clearance Plan) describes the resources available to deal with winter weather in Stamford Bridge Parish, and the processes for using the Parish Council's resources to deal with severe winter weather.

The Chairman of the Parish Council or the Vice Chairman (in both their absences The Clerk) will notify the Parish Council of warning notices received from ERYC.

In periods of prolonged ice / snow then members of the Parish Council will inform the Chairman of particular risk areas noted by them or residents.

## **Salting Routes - ERYC**

Full details of the ERYC Salting Routes can be found on the ERYC website.

[www.eastriding.gov.uk/winter](http://www.eastriding.gov.uk/winter) or by telephone (01482) 393939

For the Stamford Bridge Parish Council area these can be summarised as follows:

*Precautionary Network* (Roads routinely treated in case of ice and snow)

- 1. A166 Main road Driffield to York.**
- 2. Stamford Bridge to Kexby via High Catton – no road number**

*Secondary Network* (Roads treated when ice is forecast to be present after noon)

- 1. Bridlington Rd right onto Battleflats Rd to junction with Moor Road, no road number.**
- 2. Moor Road from junction near Church on Church Road, along Moor Lane to junction of Fanfoss to Wilberfoss Road, no road number.**

Grit bins provided and maintained by ERYC are situated at the following locations identified on the schedule and map attached.

## **Stamford Bridge Parish Council**

The Parish Council have provided and maintain additional grit bins to supplement those provided by ERYC. These additional grit bins are located at the positions identified on the schedule attached and also on the grit bin map which is also attached. All grit bin locations have been approved by ERYC.

Members of the Parish Council will monitor salt levels in these additional bins and report low levels to the Clerk. The Clerk will make arrangements on behalf of the Parish Council for these grit bins to be filled as required.



Residents will be encouraged to salt and grit icy areas affecting areas close to their properties.

\*Where any of the Parish Council members are involved in clearing any snow from footpaths, the Parish Council will make available a pedestrian salt spreader to be used by Councillors, Council Staff and Volunteers to spread salt on pavements following the clearance of any snow.

\*Should also be read in conjunction with the Parish Snow Clearance Plan (see below).





**STAMFORD BRIDGE PARISH COUNCIL  
SNOW CLEARANCE  
APPENDIX TO COMMUNITY  
EMERGENCY PLAN**

**1) SCOPE OF ARRANGEMENTS**

The snow clearance activities set out in this plan will be carried out on a best endeavours basis, subject to resources being available.

Activities will only be carried out if conditions allow people to work safely.

**2) TRIGGERING SNOW ARRANGEMENTS**

The Parish Community Emergency Team agree to monitor weather forecasts, and ground conditions, and will trigger these arrangements when:

- when conditions causes a significant risk of injury
- when the conditions cause a significant and prolonged disruption to transportation, food, water, gas, electricity or health services

And/or

- when members of the community report serious and prolonged difficulties being experienced with slips, trips and falls, transportation or with essential services

**3) COORDINATION OF SNOW CLEARANCE  
ACTIVITIES**

Snow Clearance activities will be co-ordinated by <Stamford Bridge PC Emergency Committee, Chair PC Kealey, Clerk D King plus Councillors Butterfield, Bragg,

**4A) TRIGGERING COMMUNITY EMERGENCY PLAN**

The emergency plan will be triggered by Stamford Bridge PC Emergency Committee, Chair C Kealey, Clerk D King plus Councillors Butterfield, & Bragg

#### **4B) SUPPORTING THE COMMUNITY**

The Emergency Committee will co-ordinate a Community wide response in the event of severe weather occurring. This will be done by each member of the Emergency Committee taking responsibility for a specific area of the village and within these areas, contacts will be established with voluntary groups and individuals that the PC already has contact with the intention trying to ensure that networks are set up to maintain contact with those likely to be most in need.

The PC is always looking to recruit unpaid volunteers who will assist the PC in an emergency.

#### **5) WINTER TREATMENT(S) / SNOW CLEARANCE TEAMS**

There are currently no volunteers, snow clearance will where possible be undertaken by the PC employee and Parish Councillors.

#### **6) PRE-IDENTIFIED SNOW CLEARANCE AREAS**

The PC has identified roads and car parks that will be cleared of snow and gritted by a contractor employed by the PC, these are:

##### **Car Parks**

- **Main Car Park Viking Road**
- **Stamford Bridge square – retail outlets**

##### **Roads**

- **Key roads in housing areas that provide links to main roads throughout the village:**  
**Low Catton Road & Huntsmans Lane**  
**Fossway**  
**Roman Avenue North/South**  
**Godwinsway**  
**Viking Road**  
**Lob Lane, Saxon Way and Crescent**  
**Burtonfields Road**
- **White Rose Drive**
- **Saxon Gate (main link road)**

##### **Footpaths**

See no 5 above, subject to resources been available, the objective will be to concentrate on footpaths that are the most heavily used or where others are on difficult terrains.

**7) ROADS TREATED BY EAST RIDING OF YORKSHIRE COUNCIL**

The following roads are on the East Riding of Yorkshire Council Precautionary Network:

- A166 Main Road through the village
- Church Road/High Catton Road

The following roads are on the East Riding of Yorkshire Council Secondary Network

- Battleflats Road
- Moor Road/ Moor Lane to edge of Parish Boundary

**8) RESOURCES FOR SNOW CLEARANCE**

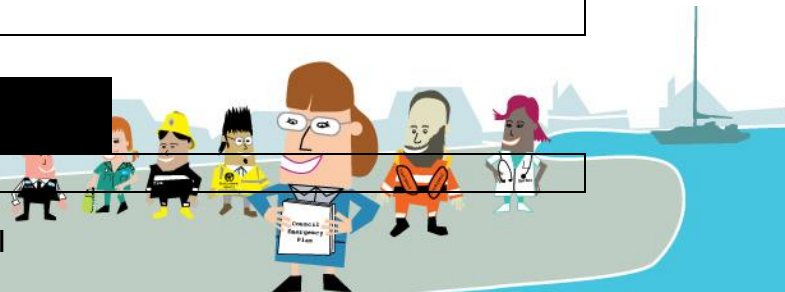
The Town / Parish Council have identified the following resources for use during snow clearance activities:

Resource	Kept at:
Barrows, hand operated Gritter, snow shovels, builders shovels brushes, protective clothing and gloves – held at the PC store in the village centre.	Address: D King Clerk to the Council, c/o Station House, 24 Church Road, Stamford Bridge, York. YO41 1DG  Contact information: <ul style="list-style-type: none"> <li>• Home – 01759 371555</li> <li>• Work - 01759 372341</li> <li>• Mobile – 07949 596986</li> </ul>
Financial – A PC budget of £4,500 has been agreed for emergency purposes	<ul style="list-style-type: none"> <li>• See above Clerk</li> </ul>

Salt Bins

There are 42 salt bins located around the village. All residents have access to a bin within a reasonable walking distance. A schedule containing the location of the bins is attached to this document.

**9) CONTRACTOR / FARMER / LAND OWNER INFORMATION**



The Parish Council has entered into an agreement with the following Contractors / Farmers to clear the areas identified in Box 6 / Box 12 when requested by the Community Emergency Team.

Checks have been made to ensure that contractors / farmers have the appropriate license, training and insurance to carry out these activities. Details of the agreement and the checks carried out are held at Stamford Bridge Parish Council Office.

Name	Contact Information	Area agreed to clear
Richard Nightingale and Son;  Jimmy Nightingale Street Farm Bridlington Road Full Sutton	Home – 01759 371329 Work - as above Mobile – 07791 111292	See Note 6 page 11

The Parish Council have checked the Insurance of R Nightingale and Son

## 10) HEALTH AND SAFETY / WELFARE ARRANGEMENTS

The team co-ordinating the winter weather activities should make sure that:

### Before the plan is triggered

- Appropriate risk assessments have been undertaken and applicable methods of safe working put in place (see Box 14)
- Adequate insurance cover is in place. **10 Persons including staff, Councillors and Volunteers.**
- Appropriate resources (e.g. shovel, rock salt, sack-barrow / wheel barrow) can be made available
- Volunteers should dress appropriately, they will be provided with high visibility jackets by the PC.

### During Snow Clearance

- People taking part in snow clearance have been briefed on activities and risk assessments
- People have ready access to suitable equipment eg shovel, rock salt, sack-barrow / wheel barrow, mobile phone

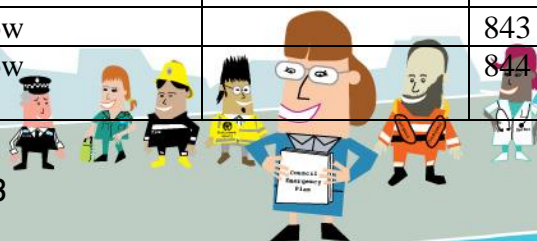
**Risk assessments**

The PC will ensure that at all times the risks associated with the clearance of snow and ice is considered before any work is undertaken.

**Stamford Bridge Grit Bin Locations June 2018**

**NOTE: Yellow bins owned by ERYC, Green bins owned by Parish Council and refills paid by Parish Council**

<u>No</u>	<u>Location</u>	<u>Colour – yellow ERYC, green PC</u>	<u>ERYC Ref No.</u>
1	A166 Bridge over river, village side of bridge	Yellow	118
2	A166 Bridge over river, York side of bridge	“	117
3	Viking Rd/Viking Close junction	“	121
4	Viking Close	“	119
5	Church Road - bend opposite Church	“	10/450
6	Church Road – outside School	“	10/267
7	Saxon Road- Crescent junction	“	830
8	Station Club Church Road	“	10/264
9	Tostig Close off Roman Avenue North	Yellow, formally adopted by ERYC gritting team	902
10	Sustrans path end of Heather Bank	Yellow	858
11	Cloverley Close Huntsmans Lane est	Yellow	860
12	Cherry Paddock off Huntsmans Lane	Green	10/451
13	Village Hall Low Catton Road	Green	10/472
14	Junction Fossway – Norseway junction	Green	10/452
15	Roman Av- Godwinsway junction	Green	10/473
16	Godwinsway – near John Ward Close	Yellow	10/144
17	Godwinsway – opposite infant school	Yellow	10/265
18	Dales Walk off Lob Lane	Yellow	843
19	Car Parking area in Kings Garth complex	Yellow	844



20	Lob Lane – Moor Road junction	Yellow		10/268
21	Moor Road – near Church	Yellow		114
22	Battleflats Rd- Burtonfields Rd junction	Green		PC 10/471
23	Sloping path from Daneswell Close/WhartonRds leading to A166	Yellow		10/266
24	A166 Bridlington Rd- in front of Treatment Bar/Rutherfords shops	Yellow		859
25	A166 Bridlington Road, in front of fish & chip shop	Yellow		00/123
26	Village Centre – near toilets	Yellow		116
27	Village Centre – car parking area near shops	Yellow		115
28	Burtonfields Rd, opposite Kingsway	Green		PC 11/039
29	St John’s Rd – edge of grassed area at bottom of street	Green		PC 11/038
30	Roman Avenue South, approx 150yards from High Catton Rd	Green		PC 11/041
31	Whiterose Drive-half way down street on grassed verge	Green		PC 11/040
32	Low Catton Rd, just beyond Fossway junction	Green		PC 11/042
33	Fox Glade/Huntsmans Lane	Green		PC 11/223
34	Lawn of No.1 Beagle Croft, Forresters Walk	Green		PC 11/226
35	Hardradda Way, grassed area next to No 8	Green		PC 11/225
36	Godwinsway/Brown Moor Road front of wall near street light no. 7	Green		
37	Junction Haroldsway/Norseway	Green		
38	Snicket off Otterwood Paddock	Green		
39	High Catton Rd at junction with Roman Av South	Green but not paid for by PC, possibly ERYC instal		
40	Viking Rd on bend near dentist	Green ERYC		
41	Foot of bridge near railings at near footbridge over river	“ “		
42	Sustrans Path (path no. 10) at head of slope down to A166	PC Funded and PC to refill salt		

