

Minutes of Stamford Bridge Parish Council meeting held on Monday 12th September 2016 at 7.30 pm in the back room of the Village Hall.

Present: Councillors C Kealey (in the chair), P Butterfield, K Rutherford, G Shuttleworth, R Bragg and Clarke

Ward Councillors – Mole and Strangeway

Louise Carlyle - HR Advisor - Rosti Automotive Stamford Bridge Ltd

Clerk - D T King

Members of the public – 3

1. To receive apologies for absence.

Apologies for absence from Councillors McEnaney and Flynn

2. (a) To record declarations of interest by any member of the Council in respect of the Agenda items listed below. Members declaring interests should identify the Agenda item and type of interest being declared.

No declarations of interest.

(b) To note dispensations given to any member of the Council in respect of the Agenda items listed below.

No dispensation given.

3. Public session (members of the public will adhere to the rules set by the Council for this session which will last a maximum of 15 minutes).

The following items were discussed during the public session;

Update on the Battle of Stamford Bridge Show to be held on the 24th and 25th September.

Gladman second development

4. To receive reports (information only) from representatives of the following outside bodies:

4.1 Humberside Police

Humberside Police were unable to attend the meeting, but sent copies of the monthly update. The Clerk was asked to write to Inspector York regarding the information in the monthly update not changing.

4.2 East Riding of Yorkshire Ward Councillor

Ward Councillor Strangeway updated the Councillors on the pump for the Square and said that the pump is expected before the year end.

5. To confirm the Minutes of the meeting held on the 8th August 2016 as a true and correct record.

RESOLVED: (All in favour) that the Minutes of the meeting held on the 11th July 2016 is a true and correct record.

Proposed by Councillor Bragg and seconded by Councillor Rutherford with all Councillors who attended the meeting voting in favour.

6. To discuss matters arising from previous Minutes:
 - 6.1 To discuss provision of extra litter bins in the Square and outside the veterinary surgery. Councillor Clarke to suggest a location for the Square bin following his meeting with Ian Beevers from ERYC.

Councillor Clarke confirmed that the 3 months trial with the ERYC green bin at the vets to collect both rubbish and animal (bagged) waste was still to start. No decision on the bin in the Square.

- 6.2 Update from Councillor Butterfield on his discussions with a local farmer re the filling of salt bins.

Councillor Butterfield confirmed that the costs for topping up the salt bins were still being worked on as the farmer was waiting confirmation of this year's salt costs. This item to be placed on the October agenda.

- 6.3 Councillor Clarke to update the Council on his discussion with ERYC re signage and painting for the disabled bays.

Councillor Clarke confirmed that he had written to ERYC Highways asking when the road marking work as part of the street-clean walkabout was to be completed.

He has now received a reply regarding the above. ERYC Highways have issued works for all the lining to be refreshed in the Square including the disabled lettering and lines, unfortunately the disabled signs cannot be lowered as signs of that size have to be at least 2.1m from the ground.

- 6.4 To approve spending for the Tea Party on Saturday 18th February 2017, to include food and band.

Following a short discussion it was agreed that the spend allocated to the next Tea Party on the 18th February 2017 would be £700.00

This was Proposed by Councillor Clarke and seconded by Councillor Bragg with all Councillors in favour.

- 6.5 Update from Councillor Shuttleworth on the Parish embracing Modern Communications Technology

Councillor Shuttleworth updated the meeting on her progress with setting up a Facebook page. She has attended a number of meetings (including Wilberfoss PC and with an IT expert at the University of York) and is working on setting up a front page that can be used for a training session for the Councillors.

The Clerk was asked to move this item to the October meeting. The Chairman asked that a training session be held for all Parish Councillors as most had no experience of Facebook.

- 6.6 To confirm the Minutes of the bus meeting held on the 4th July 2016 as a true and correct record and discuss the next stages of the bus contract such as timetables and frames.

RESOLVED: (All in favour) that the Minutes of the bus meeting held on the 4th July 2016 with an approved amendment in item 3 (remove East Riding £6,000) is a true and correct record.

Proposed by Councillor Rutherford and seconded by Councillor Shuttleworth with all Councillors who attended the meeting voting in favour.

The Councillors then discussed issues with coordinating time tables for 3 x bus companies along with damaged timetable frames.

Councillor Kealey had seen a timetable in Dunnington covering all 3 bus companies which had been printed by City of York Council. After a short discussion the Councillors asked Ward Councillor Strangeway if he would approach ERYC and get them to "pull together" a bus timetable the same as the one in Dunnington.

- 6.7 To agree costs for cutting the grass at the back of the Shallows flood wall and also the path on Stamford Bridge West between the bridge and stile near the viaduct.

The Clerk had obtained costs from Dave Lee Contracting for cutting the grass between the Shallows flood wall and the path and also Stamford Bridge West between the bridge and the stile near the viaduct;

Shallows Flood Wall will cost a maximum of £30 + VAT depending on how much of the ground needs to be cut to make the area look tidy.

This can be done fortnightly or monthly.

Stamford Bridge West between the bridge and stile will be done as part of the normal Parish Paths cut – 3 to 4 times per year at a cost of £40 + VAT per cut.

Councillor Butterfield proposed a full monthly cut behind the flood wall of £30 a cut - to be done 5 times a year. Also to go ahead with Parish Path cut for Stamford Bridge West between the bridge and the stile near the viaduct for a cost of £40 per cut, to be done the same time as the other public paths.

This was seconded by Councillor Rutherford with all Councillors in favour.

- 6.8 Parish Clerk to update the Councillors on the latest situation regarding a new Councillor being co-opted onto the Council.

The Clerk reported that a letter had now been received from ERYC giving the Parish Council permission to co-opt. A notice is to go in the Link and on notice boards asking for anybody interested to contact a Councillor or the Parish Clerk.

7. To report and make relevant recommendations on new planning applications and subsequent plans received after the Agenda is sent out:

7.1. 61 Low Catton Road - Erection of single storey extension to rear following demolition of existing conservatory

Recommended for approval (Clerk Local Government Act 1972, section 101)

7.2 1 Bleach Farm Cottages Roman Road - Erection of two storey extension to side and single storey extension to rear.

The Councillors agreed no comment as the Planning Application was in Full Sutton and Skirpenbeck Parish Council area.

8. To report planning decisions by East Riding of Yorkshire Council:

8.1 9 Kings Way - Erection of detached garage and storeroom following demolition of existing garage.

Planning permission granted by ERYC.

8.2 Land to East of Brigg Moor Close, Moor Lane – Erection of dwelling (access to considered)

Appeal against the refusal of planning permission.

9. To receive the Chairman's Report (for information only)

Two Councillors were to attend the ERYC budget meeting.

The Chairman asked that the graffiti and rubbish signs be installed in the Shallows and bus shelter. Councillors Clarke and Bragg agreed to do this ahead of the next meeting.

The Chairman to arrange the planting of shrubs around the brick salt bin on Main Street as previously agreed.

The Clerk was asked to contact ERYC again re the banner problem and find out what the Parish Council options were legally?

10. To receive the Clerk's Report (for information only)

The Clerk had sent his report to members of the Parish Council, but read it out for members of the public.

11. To discuss, if necessary, long-standing matters:

11.1 No long term matters to discuss.

12. Reports from Committee' Representatives:

12.1. Remembrance and Square Closure Committee meeting to include a discussion on the purchase of a generator as the Kabin may not have any power at Christmas.

Councillor Bragg updated the Councillors on the Square Closure and Remembrance Day. The committee is looking at the possibility of new lights in Shallows and on the Vets building. Councillor Bragg and the Clerk are to have a meeting with Rosti to look at the possibility of Christmas lights in Stamford Bridge West.

He warned the Councillors that a generator may be required for the Square closure depending on power to the Kabin. Councillor Butterfield agreed to obtain costs for the purchase of a generator and Councillor Bragg will contact the owners of the Kabin to see if there is still a source of electricity in the Kabin which the Council could use.

The York Marathon is to use the same format as last year.

13. To receive matters raised by members:

13.1 To agree spent for new picnic bench in the main picnic area;

Following a short discussion the Councillors agreed to purchase a picnic bench to the maximum value of £1,000.00

This was proposed by Councillor Clarke and seconded by Councillor Shuttleworth with all Councillors present in favour.

13.2 To agree a maximum spend of £1,500.00 for the planting of 420 trees in Moor Road, costs include purchase of stakes, deer guards, road signs, grass cutting down to the soil in late autumn and the planting of the trees.

Councillor Kealey explained that about three years ago the BCTV (British Trust Council Volunteers) had planted trees and hedging in the junior football field and that their work had been of a good quality and therefore he was recommending that they be used again for the Moor Road tree project. This will be somewhere in the region of 420 trees and all will need stakes, deer guards and road safety signs while the work is in progress. Before the work can commence the grass would need cutting down to the soil in late autumn. The total cost for the work would be a maximum of £1700.00.

This was proposed by Councillor Clarke, seconded by Councillor Bragg with all Councillors present in agreement

13.3 To discuss the Gladman Public Consultation Document for a proposed development on land East of the previously approved development East of St. Edmunds for a further 210 Dwellings.

The Chairman advised the meeting that at the request of Gladman, the Parish Council (PC) had been given a briefing by Gladman on their proposed housing development. He stressed that this was a new housing proposal of 210 properties not to be confused with either of the two previously approved sites. The Chairman emphasized to the meeting that no decisions were taken by the Parish Council at this briefing and that the Parish Council response will only be agreed as and when the Gladman application is presented for consideration at a future PC meeting. At such time, the public can give their views under 'public participation'.

13.4 To agree training costs of £160.00 + VAT for 4 Councillors to attend the grievance and disciplinary matters course to learn how to handle complaints from staff and deal with issues of behavior.

The Councillors approved the training costs of £160 + VAT for up to 4 Councillors to attend the grievance and disciplinary matters course.

This was proposed by Councillor Butterfield seconded by Councillor Shuttleworth with all Councillors present in favour.

13.5 NALC has asked if Stamford Bridge Parish Council could contribute to a NALC Community Led Housing Survey.

The Councillors decided that the survey was not relevant to Stamford Bridge Parish Council and that the Clerk would respond to the survey accordingly.

14. To discuss matters raised by Parish Clerk/Responsible Financial Officer:

14.1 To approve payments of £1,657.36 up to the 6th September 2016 as per attached sheet sent to each Councillor.

RESOLVED: That the accounts totaling £1,657.36 be paid.

Proposed by Councillor Clarke and seconded by Councillor Rutherford with all Councillors in favour.

14.2 To note amounts paid in during August 2016

RESOLVED: £402.88 paid in during Aug - Sept 2016

14.3 To note the balance at the bank as of the 6th September 2016

Current account	£67,160.00
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RESOLVED: Balance at the bank was noted.

15. To report any new correspondence received by the council:

4184	August	HSBC	Changing of interest rates
4185	September	ERYC	Permission to Co-opt Councillor

RESOLVED: Correspondence either read out or noted.

16. To notify the Clerk of matters for inclusion on the Agenda for the next meeting.

16.1 Councillor Butterfield asked that the issue of entrances/exits and pedestrian safety at the two new housing developments be placed on the Agenda.

16.2 ERYC response on the legal position on the use of banners

16.3 Update from Councillor Butterfield and the Clerk on a possible bus shelter in the Burtonfields area.

17. To confirm the date of the next meeting.

18.

The date of the next meeting will be Monday 10th October 2016 at 7.30pm in the **Methodist Church meeting room**.

Meeting concluded at 8.50pm.

Chairman Signature Councillor Kealey
