

Minutes of Stamford Bridge Parish Council meeting held on Monday 14th March 2016 at 7.30 pm in the meeting room of the Methodist Church.

Present: C Kealey (in the chair), R Clarke, P Butterfield, K Rutherford, P Knight, G Shuttleworth, D Flynn and R Bragg

Ward Councillor – Councillor West

Clerk - D T King

Members of the public – 4

The Chairman started the meeting by asking for a minutes' silence for Tom Wyles, an ex-Councillor, who passed away in February.

1. To receive apologies for absence.

Apologies for absence from Councillor McEnaney

2. (a) To record declarations of interest by any member of the Council in respect of the Agenda items listed below. Members declaring interests should identify the Agenda item and type of interest being declared.

No declarations of interest declared.

(b) To note dispensations given to any member of the Council in respect of the Agenda items listed below.

No dispensations declared.

3. Public session (members of the public will adhere to the rules set by the Council for this session which will last a maximum of 15 minutes).

Items discussed during the public session;

Queens 90th birthday.

Roman Ave South – bus route – structure of the road (Clerk to send e-mail to ERYC).

Second defibrillator now fitted and working.

IT equipment required for the Hub meetings

4. To receive reports (information only) from representatives of the following outside bodies:

4.1 Humberside Police

Humberside Police were unable to attend due to shift patterns. The Clerk gave out copies of the monthly Humberside Police Parish/Town news release.

4.2 East Riding of Yorkshire Ward Councillor

Nothing to report other than update on Ward Council election.

5. To confirm the Minutes of the meeting held on the 8th February 2016 as a true and correct record.

RESOLVED: (All in favour) that the Minutes of the meeting held on the 8th February 2016 being a true and correct record

Proposed by Councillor Knight and seconded by Councillor Clarke with all Councillors who attended the meeting voting in favour

6. To discuss matters arising from previous Minutes:

6.1 For the Council to agree to a new co-opted Councillor as agreed at the interview evening on the 25th February.

Councillor Bragg proposed the co-option of Gail Shuttleworth as a Councillor, seconded by Councillor Knight with all Councillors in favour. This was followed by the signing of the Declaration of Office.

The Chairman then welcomed Gail Shuttleworth as the new Councillor.

6.2 To discuss a grant application from Stamford Bridge Village in Bloom for 2x flower tubs.

After a short discussion it was agreed that the Parish Councillors needed more information due to the costs, the Clerk was asked to invite a member from Village in Bloom to the April meeting.

6.3 To discuss further work on the fitting of new signage in the picnic area, shallows and viaduct.

Item moved to the April meeting.

7. To report and make relevant recommendations on new planning applications and subsequent plans received after the Agenda is sent out:

7.1. 18 Main Street - Erection of wall, railings and gate to front boundary

Recommended for approval (Clerk Local Government Act 1972, section 101)

7.2. 32 High Catton Road - Erection of two storey extension to side and insulation of dormer windows to front and rear following demolition of existing garage

No comment (Clerk Local Government Act 1972, section 101)

7.3 18 Heather Bank - Erection of single storey extension to side and replacement of detached garage.

Recommended for approval

8. To report planning decisions by East Riding of Yorkshire Council:

8.1 No Planning decisions.

9. To receive the Chairman's Report (for information only)

The Chairman started by thanking all helpers at the Over 60's Tea Party.

Clerk to follow up on the blocked drain at the old Beeches site.

Archbishop of York in Stamford Bridge on the 8th April- all Councillors welcome to meet him.

10. To receive the Clerk's Report (for information only)

The Clerk had sent his report to members of the Parish Council, but read it out for members of the public.

11. To discuss, if necessary, long-standing matters:

11.1 No long- standing matters discussed.

12. Reports from Committee' Representatives:

12.1. Update from the Emergency Planning Committee to include the meeting in April.

Councillor Knight updated the Councillors on the Emergency Planning meeting which had taken place on the 15th February, items discussed included;

Update on the Village Emergency Plan to include flooding

Ways of helping residents during flooding

Advice session to be arranged in April for local businesses / square residents.

The Chairman asked that all Councillors attend this meeting.

13. To receive matters raised by members:

13.1 To discuss working with Catton Parish Council for the Queen's 90th birthday celebrations.

To approve spending requirements to a maximum of £200.00 for the event.

Following the update from Gordon Peel and Chris Merry of Catton Parish Council, the Councillors agreed that they would go ahead and work with Catton Parish Council in respect of the Queen's 90th birthday celebrations.

Councillor Flynn proposed a maximum spend of £200, this was seconded by Councillor Bragg with all Councillors in favour.

13.2 To agree costs for one new litter bin and repair / replacement of two other litter bins.

It was agreed that the Parish Council would provide the costs for one new litter bin and the repair/replacement of two others, along with replacement of one salt bin up to a maximum cost of £1,500.00

This was proposed by Councillor Clarke and seconded by Councillor Bragg with all Councillors in favour.

13.3 To approve an External Auditor for 2017-18, as the current external auditor will continue to provide a service up to and including the financial year to 31 March 2017. After that date councils may choose their own external auditor. A new company, Smaller Authorities Audit Appointments Ltd, has been created to provide external audit for our sector. If Stamford Bridge Parish Council wishes to use this service (from 1 April 2017 onwards), we do not have to do anything as we will be automatically opted-in to the new arrangement and this will last for 5 years.

After a short discussion the Councillors agreed that they did not want to choose their own external auditor and would use the Smaller Authorities Audit Appointments Ltd.

13.4 To agree the annual membership payment to ERNLLCA for 2016/17. Membership of ERNLLCA will increase to £804.26, an increase of 5.4%. Of this the amount retained by ERNLLCA will increase by 2% to £612.00, the NALC contribution rising by 17.8% to £192.26. NALC fees have apparently not risen for some years.

The Clerk reported that he had not received the ERNLLCA bill but asked the Councillors to approve payment so that payment can be made on receipt of bill. ERNLLCA payment of £804.26 was recommended for approval by Councillor Clarke seconded by Councillor Shuttleworth with all Councillors in favour. The bill to be paid in the next financial year.

13.5 Review the Over 60s Tea Party and discuss any changes required along with confirming the date for next year.

Following a short discussion the Councillors agreed that in general the tea party had gone very well, but due to illness within the Take4 band it may be the correct time to look at a replacement for next year. It was agreed that Councillor Rutherford would prepare a short questionnaire to canvas views on the type of band and music required and questionnaire and she and Councillor Kealey will use this to obtain feedback from residents who attend the party.

It was agreed that the date for next year would be Saturday 18 February 2017.

13.6 To confirm the date for the Parish AGM as the 16th May and to discuss an Agenda.

The Parish AGM (Monday 16th May 7.30 pm Village Hall Main Room) will follow the same format as last year, with Organisations invited to use this meeting to present a description of their group to the public and also advertise their group's activities.

Every year the Parish Council asks for nominations for the Children's Community Awards which will also be presented at the meeting.

Councillors once again are asking for pictures to show during the evening. Councillor Bragg agreed to collect and take pictures from the groups for the evening

13.7 To discuss an honorarium for work done in keeping the web site up to date.

The Councillors agreed an honorarium of £300 as it was 18 months since the last one was paid. The annual honorarium remaining at £200 pa. It was then agreed that the honorarium would be paid in April each year starting 2017. This was proposed by Councillor Shuttleworth, seconded by Councillor Clarke with all Councillors in favour.

13.8 To agree to the updated Standing Orders which will allow the Clerk new powers under the Local Government Act 1972, section 101. This allows a Council to devolve decision-making to the Clerk and allows him to respond on the Council's behalf under certain criteria.

Agreement of the updated standing orders was proposed by Councillor Knight and seconded by Councillor Butterfield with all Councillors in favor.

14. To discuss matters raised by Parish Clerk/Responsible Financial Officer:

14.1 To approve payments of £5,325.06 up to the 14th March 2016 as per attached sheet sent to each Councillor.

RESOLVED: That the accounts totaling £5,325.06 be paid.

Proposed by Councillor Rutherford and seconded by Councillor Knight with all Councillors in favour.

14.2 To note amounts paid in during 2015

RESOLVED: £279.18 paid in during January/February

14.3 To note the balance at the bank as of the 8th March 2016.

Current account	£62,449.08
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RESOLVED: Balance at the bank was noted.

15. To report any new correspondence received by the council:

4168 H & ER Citizens Advice Bureau Latest accounts

4169 Clerks and Councils Direct Subs renewal
4170 Mr D Stephenson Retirement letter

Following receipt of an email from an external business, it was agreed that it was not appropriate to place this item on the PC web site.

RESOLVED: Correspondence either read out or noted.

16. To notify the Clerk of matters for inclusion on the Agenda for the next meeting.

Items discussed included and to go on the next agenda;

Flood meeting
Floodlights in the Shallows
Finance Report
Clean for the Queen
Square cleaning during the summer
Grass cutting in the Parish.
H & ER Citizens Advice Bureau
Clerks and Councils Direct

17. To confirm the date of the next meeting.

The date of the next meeting will be Monday 11th April 2016 at 7.30pm in the **back room of the Village Hall.**