

Minutes of the Stamford Bridge Parish Council meeting held on Monday 14th June 2021 at 7.30 pm in the Methodist Church

Present: Councillors R Clarke (in the Chair), C Kealey, T Pope, G Shuttleworth, and P Butterfield.

Ward Councillor: David Sykes

Parish Clerk: Dave King.

Members of the public – 1

Members of the public were welcome to address the meeting in the public forum. On this occasion, the meeting took place in a face-to-face setting, places at the meeting were limited due to Covid-19 distancing protocols, so it was on a “first come, first served basis”

1. To receive apologies for absence.
Apologies for absence received from Councillor D Flynn and C Clarke
2. To record declarations of interest in items on the Agenda.
No declarations of interest
3. To note dispensations given to any member of the Council in respect of the Agenda items below
No dispensations given.
4. To receive reports (information only) from representatives of the following;
 - a) Ward Councillors
Items discussed included;
Approved 2nd phase boundary
Confirmation of the ERYC waste Manager
Local Plan
Update on the prison consultation period.
 - b) Humberside Police
The Clerk reported that no one from Humberside Police was available to attend the meeting but he was trying to contact PC Abbi Davis to arrange a meeting for her to meet the Councillors and discuss various problems
5. Public participation session (15 minutes) –
Bus stop - Merchantgate
Parking outside the Church
Broken fence on the Sustrans track
6. To confirm the Minutes of the meeting held on the 4th May 2021 (attached)
With the exception of one typing error been rectified, it was proposed by Councillor Kealey as correct and seconded by Councillor Butterfield with all Councillors who attended the meeting voting in favour.
7. To discuss matters arising from previous Minutes
 - 7.1 Update on Parish Council vacancies.

The Clerk told the meeting that ERYC had now given permission for the Parish Council to co-opt two new Councillors. He was asked to put an advertisement into the Link and on the Parish web- site.

7.2 Update from Councillor Kealey on lighting the site where the Sustrans track meets the A166

Councillor Kealey reported that the Clerk had spoken to the ERYC electric department regarding a light at the end of the Sustrans track. ERYC said that there are no electricity cables running close to the point of the light and the only way will be the use of solar. A meeting has now been arranged with ERYC on 22nd June.

7.3 Update from Councillor Kealey on the Sustrans path flooding.

Councillor Kealey told the meeting that he along with the Chairman and Clerk had met with Paul Palmer (ERYC) and discussed the flooding problems on the Sustrans track near the Station. It was agreed that ERYC will supply a strip of tarmac to allow people to walk onto the platform when flooding occurs. This will be done at a cost to ERYC.

7.4 Update from Councillor R Clarke and the Clerk on the Summer Fair.

This item was moved to July as the Summer Fair was now postponed till September.

7.5 Discuss additional invoice for £360.00 received from Welcome to Yorkshire.

Councillor Shuttleworth is to check with Welcome to Yorkshire on validity of the new invoice.

7.6 Update on the meeting to discuss walking and cycling improvements between Stamford Bridge and High Catton.

Councillor R Clarke reported that a meeting had been agreed between Stamford Bridge and Catton Parish Councils on 15 June to start the discussions on the prospective footpath.

7.7 Update on the diversion of the path off Main Street

Councillor Pope told the meeting that he and the Clerk had spoken to the Countryside Access team and had been told that of all the routes discussed only one was classed as a public footpath.

The rest of the routes were classed as utilitarian ginnels and looked after by Highways on behalf of the Countryside Access team.

The enquiry had now been passed across to Highways and Councillor Pope is awaiting their response.

7.8 To give permission for the Chairman and Clerk to sign off the Annual Governance Statement 2020/21.

Councillor Butterfield proposed this, seconded by Councillor Kealey with all Councillors in favour.

7.9 To give permission for the Chairman and Clerk to sign off the Annual Accounting Statement 2021/21.

Councillor Butterfield proposed this, seconded by Councillor Kealey with all Councillors in favour.

- a) To consider Planning Application as listed below;
 - 8a 55 Burtonfields Road - Erection of first floor extension over existing garage, erection of a two storey and single storey extension to rear.
 - 8b 5 Egremont Close - Erection of single storey extension to side and rear linking to existing garage following the removal of conservatory
 - 8c 1 Roseberry Wood - Erection of a single storey extension to rear following demolition of existing extension
 - 8d 5 The Square - Installation of replacement windows to front, side and rear to existing restaurant and replacement first floor windows to existing restaurant

Recommended for approval –proposed by Councillor Pope, seconded by Councillor Butterfield with all Councillors in favour.

- 8. To note planning decisions by East Riding of Yorkshire Council
 - 9a 20 Heather Bank
 - 9b Longs 2 The Square - Variation of Condition 20 (approved plans) of planning reference 17/01967/PLF for the Erection of a two storey building for use as a Cafe/restaurant/drinking establishment (A3/A4) and apartment at first floor to amend the building design.
 - 9c St Hellier 44 High Catton Road

Planning permission granted by ERYC on items 9a – 9c

- 9. To approve accounts for May 2021 (see attachment)
 - a) To confirm that accounts totaling £3,002.64 paid out during May 2021.
 - b) To note the end of month bank balance of 31st May 21 - £97,981.40
 - c) To note amounts paid in during May 21– none paid in

RESOLVED: a, b, & c proposed as correct by Councillor Butterfield and seconded by Councillor Kealey with all Councilors in favour.

- 10. Update from Councillors Kealey and Butterfield on new and repair of benches. Following a meeting with the Clerk it has been agreed that work will be done on the following benches:
 - 2 benches by the flood wall to be stripped and repainted.
 - 1 bench at Church Corner to be stripped of old wood and replaced with new wood and fittings and repainted.
 - 1 bench opposite the Station Club to be dismantled and disposed of.
 - 1 bench near to Bus Stop (next to toilets) in The Square to strip and repaint existing wood and new fittings, If a resident goes ahead with the plan to purchase a new bench, it may be sited in this location.
 - 1 bench in Bus Shelter High Catton Road to be stripped and repainted.

Councillor Butterfield proposed a maximum cost of £1200.00 for doing all the work and this was seconded by Councillor Kealey with all in favour.

- 11. Update from Councillors Kealey and Butterfield on the Information Pack. Councillor Butterfield informed the meeting that 10 pages of the information pack has now been finished and passed to Councillor Kealey for the groups to check the information.

- 12. Discuss platform whitening-Councillor Butterfield to obtain quote.

Councillor Butterfield has presented the Clerk with a quote for supply and paint 3 platform edges with one coat of paint for £355.00.
This cost was proposed by Councillor Butterfield, seconded by Councillor Pope with all Councillors present in favour.

13. Update on the the amended clauses from ERYC for the car park contract.
Councillor R Clarke reported that he had been advised that ERYC are prepared to progress the license on the following terms, subject to the Parish Council authorisation of the following;

8. Permitted Use:

The Licensee shall use the Property for vehicular access only, for the purpose of access to or from the from the Licensee's adjacent land to the southwest (overspill car park and amenity area) in connection with events and use as an overspill car park.

(a) The overspill car park will only be used from the 1st April to 30th September inclusive from 07.00 to 19.00 hrs.

(b) Any event to take place in the amenity area will be subject to one month's notification

(c) During the period of time for the initial construction works, due to the proximity of residential housing, access is further restricted to the hours between 08:00 and 18:00, Monday to Saturday inclusive.

Any future requirement for access to carry out works on your land will require a separate consent (licence agreement).

(d) We will replicate the ERYC wording and signage on their entry signs to create symmetry

13. Event Information:

The Licensee shall be required to give the Licensor not less than 1 months prior notice of any events to be held on the Licensee's adjacent land and provide information of the proposed events.

15 Maintenance:

The maintenance cost of the Property is to be shared between the Licensee (20%) and the Licensor (80%) on the basis that the use of the Property is purely for access purposes in connection with events and use as an overspill car park.

Stamford Bridge Parish Councils contribution towards the maintenance costs will be fixed at £266 per year (payable in April)

Councillor R Clarke proposed that the Council agree this and was seconded by Councillor Pope with all Councillors in favour.

- 14 Discuss signage in Viking Road car park. Councillor R Clarke confirmed that all signs in the new car park will have similar wording to the ERYC signs.

- 15 Update from the June prison Zoom meeting.
Councillor R Clarke reported that as part of the next stage of the planning process a report would be to go out to consultation prior to Reserved Matters. This will be communicated via the newsletter and web links with the consultation period from 11/6/2021 and closes on 30/6/21

There will be web invites on the 16th and 17th of June from 7-8 o'clock pm and one on the 18th of June at 1-2 pm.

Also planned are face to face sessions at Full Sutton training area on June 21st and on June 22nd at the Methodist Hall, Stamford Bridge both from 3-8 pm.

All the above subject to Covid regulations.(now – cancelled)

16. Car parking in Moor Road following complaint from residents.
The Clerk informed the meeting that he had received further complaints about car parking in Moor Road. The biggest complaint appears to be from Residents trying to get out from Harrisons Close onto Moor Road who are having difficulty due to the parked cars near the bend. This is also causing problems for the bus and large vehicles which are having to drive over a grass bank to get past the cars.
A resident has now asked if there is a possibility of having a yellow line from the kerb drop at the end of Dales Walk to the entrance of the telephone exchange and a 2 hour maximum waiting limit applied.
This has been referred to both the police and ERYC, but the Clerk was asked to put it on the Agenda for the PC Abbi Davis meeting.
17. Councillor Shuttleworth to update the Council on the number 10 bus stop, in Merchantgate, York.

Councillor Shuttleworth reported that she had received several complaints from residents regarding the temporary bus stop in Merchantgate. She is working with York Bus Forum, who have also received a number of complaints, and who have raised it with City of York Council, First, as well as undertaking a series of press releases to gather evidence of how widespread the problem is. Next steps are a meeting with the new MD of First YORK. Councillor Shuttleworth is also collating residents' views on improvements to the bus services serving Stamford Bridge to feed into the ERYC Bus Service Improvement Plan. Councillor Shuttleworth has also sourced replacement parts and timetables for the bus stop in the Square and, with the help of our Clerk, repaired it.
18. To discuss grant for the Chapel for storing the sound system and would the Parish Council fund the first cut of the grass at the rear of the Chapel (grant).
Councillor Butterfield reported that no grant had been given to the Chapel for the storage of the sound system. He suggested that £500 would be a fair amount for the 18 months the equipment had been stored.
Councillor Butterfield proposed this seconded by Councillor Pope with all Councillors present in favour.
Councillor Butterfield also reported that the grass at the back of the Chapel had grown rather tall and was difficult for them to cut and asked if the Parish Council could arrange for the first cut and then the Chapel would organise someone to carry on.
Councillor Kealey agreed to speak to Ian Bowes about getting the grass cut and to bill the Parish Council.
19. Discuss a request to remove a wreath fastened to a streetlight on the bridge.

No action to be taken.

20. Update on Stamford Bridge Community Governance (Boundary) Review
Councillor R Clarke reported that he had received an e mail from Simon Clark (Electoral Services Manager) to say that the ERYC Cabinet at its meeting on 2 February 2021, approved the draft recommendations for a second phase of the boundary consultation. Following this, the attached report was considered by the Cabinet on 18 May 2021 where the final recommendations were approved for recommendation to full Council for approval at its meeting on 23 June 2021. The new boundaries will start April 2023.
21. Update from Councillor R Clarke on the Co-operative store development.
Councillor R Clarke reported that the Co-op store was to close from late July while a refurbishment took place. Other details still tbc but update will be on our website
22. To note and consider correspondence (attached)
Resolved: That the correspondence was either noted or read.
23. To notify the Clerk of matters for inclusion on the next Agenda.
Buses
Benches
Information Pack
Replacement bin off Church Road
Draft Local Plan
Tea Party – Grant
Square Closure and Remembrance Day
Queen’s Jubilee 2022
24. Date for next meeting.

The date of the next meeting will be Monday 12th July 2021 at 7.30pm, in the Methodist Chapel. The meeting will take place in a face-to-face setting, places at the meeting will be limited due to Covid-19 distancing protocols, so it will be on a “first come, first served basis” for any Resident wanting to speak at the meeting.