

Minutes of Parish Council meeting held on Monday 9<sup>th</sup> June 2014 at 7.30 pm in the Back Room of the Village Hall.

Present: C Kealey (in the chair), P Butterfield, R Bragg, R Clarke, K Rutherford, R Dykes and P Knight

Ward Councillors – Councillor West  
Clerk - D T King  
Members of the public – 3

The Chairman welcomed Mark Eagland Planning Consultant of Peacock and Smith, Steve Gamble of Gleeson Homes and Craig Turton of PRA Architects and explained that the first half of the meeting would involve a presentation on the proposed housing development on the A166 beyond the Burton Fields Estate and that the normal Parish Council meeting agenda would then follow.

A short statement by the Chairman regarding the meeting.

The Chairman read out a short statement regarding the position of the Council and Councillors on the proposed development off Bridlington Road as advised by ERNLLCA

To receive a presentation by Mark Eagland on the possible building development off Bridlington Road.

Mark Eagland gave a presentation on the proposed building development off Bridlington Road with Craig Turton showing drawings of the site via hand outs.  
Listed below are some of the main points from the presentation:

### **THE DEVELOPMENT SITE**

The owner of the land Mrs. Bush has entered into a legal agreement with Gleeson Developments to promote and develop the land for residential use. Gleeson Developments forms part of MJ Gleeson Group, housing and regeneration specialists. Founded in 1903; they constructed 406 homes last year. The site is 8.7 hectares in size, level and part screened by woodland around Burtonfields Hall. The land is currently in use for arable farming and has been assessed as at the lowest level of flooding. The development area excludes the 3 barn conversion dwellings in the center of the site. The site does not include any land that is registered as the 1066 battlefield. The developers plan to discuss with ERYC extending the speed restricted to cover the site entrance on the A166.

### **THE ADOPTED AND REPLACEMENT LOCAL PLAN**

ERYC has previously carried out an assessment of potential development sites in Stamford Bridge. Many were constrained by their relationship to the registered battlefield, flood risk, proximity to the River Derwent SSSI and SAC and/or landscape issues. The Emerging local plan site allocations proposes allocation of a site to meet housing needs in Stamford Bridge under policy SMB-A. Proposals will be required to (a) Provide

additional landscaping to the southern and eastern boundaries and (b) Incorporate regional sustainable drainage systems.

The Local plan examination is due to take place in late summer 2014 and then adoption by ERYC will take place at the end of 2014/early 2015

## **THE PLANNING APPLICATION**

### ***Why is an application being submitted now?***

ERYC Strategic Housing Land Availability Assessment (SHLAA) update January 2014 confirms that a 5 year supply of deliverable housing sites cannot be provided without releasing proposed local plan allocations and ERYC are taking a pragmatic stance to early applications to address housing shortfalls. Gleeson Developments commenced formal pre-application discussions with ERYC in April. To date, a positive response has been received from ERYC Planning Department, subject to satisfactorily addressing all planning issues arising from an application.

## **WHAT EXACTLY IS PROPOSED**

An outline application for 180-200 dwellings on the site is currently being validated (reference: 14/01771/OUT) and will include 25% affordable housing, in line with ERYC policy. All matters are “indicative” at this stage, apart from the means of access. Supporting documents to address a wide range of planning issues, including the registered battlefield, ecology/trees, traffic and accessibility, flood risk and drainage, landscape and visual impacts and archaeology have been prepared.

## **WHAT HAPPENS NEXT**

- Once the application has been validate the Council will seek responses from statutory consultees (minimum 21 days)
- Members of the public have an opportunity to comment during this period.
- A 13 week standard timescale would indicate determination in September
- Reserved matters to be submitted and approved by spring 2015.
- Construction to commence in summer 2015.
- The site would be fully completed by the end of 2018 (depending on meeting expected sales activity).

Public participation to include questions by Councillors and residents.

A number of questions were asked by Councillors and the public attending the meeting.

### **8.30 February Parish Council meeting to start with normal Agenda.**

1. To receive apologies for absence.

Apologies for absence received from Councillors Flynn and McEnaney.

2. (a) To record declarations of interest by any member of the Council in respect of the Agenda items listed below. Members declaring interests should identify the Agenda item and type of interest being declared.

No interest declared

(b) To note dispensations given to any member of the Council in respect of the Agenda items listed below.

No dispensations declared

3. Public session (members of the public will adhere to the rules set by the Council for this session which will last a maximum of 15 minutes).

Discussed during the public session were potholes and drainage problems following the wet weather?

4. To receive reports (information only) from representatives of the following outside bodies:

4.1 Humberside Police

Humberside Police had sent a message via Councillor Butterfield that they would be unable to attend.

4.2 East Riding of Yorkshire Ward Councillor

Councillor West confirmed that ERYC are looking at repairing the bus shelter.

Following a short discussion the Clerk was asked to speak to ERYC about lighting in the shelter and that the Parish Council would fund the cost of providing protective anti graffiti paint.

Councillor West also confirmed that a resident in Roman Avenue had spoken to her regarding the potholes.

5. To confirm the Minutes of the meeting held on the 12<sup>th</sup> May 2014 as a true and correct record.

**RESOLVED:** (All in favour) that the Minutes of the meeting held on the 12th May 2014 are a true and correct record.

Proposed by Councillor Dykes and seconded by Councillor Bragg with all Councillors in favour.

6. To discuss matters arising from previous Minutes:

6.1 To consider an application from Paul Knight to become a Member of Stamford Bridge Parish Council.

Councillor Dykes proposed that Paul Knight was invited to become a member of the Stamford Bridge Parish Council.

This was seconded by Councillor Butterfield with all Councillors in favour.

The Clerk then asked Councillor Knight to sign the Office of Acceptance with the Chairman countersigning the document.

The Chairman welcomed Councillor Knight onto the Parish Council.

6.2 Update from Councillor Bragg and the Clerk on the York Marathon- to include latest e-mail from Lisa Ashcroft the event organiser.

Councillor Bragg updated the Councillors as follows;

Nothing to change re the route

Traffic lights end of High Catton Road

Running bus service between main areas

More road signs on the A166, warning of closure at Stamford Bridge

No parking signs to be used on one side of the road in High/Low Catton and Church Roads.

The organisers will be looking for clubs to make land available for parking. The square will be closed so it will be available for stalls to be used by Charities, as per "Christmas closure". Parish Council street cleaners asked if they would be prepared to work on cleaning the Square after the event has finished.

7. To report and make relevant recommendations on new planning applications and subsequent plans received after the Agenda is sent out:

7.1. 29 Burton Fields Road – Erection of first floor extension to side and installation of velux window to front.

Recommended for approval.

8. To report planning decisions by East Riding of Yorkshire Council:

8.1 29A Main Street - Erection of single storey extension to existing integral garage.

8.2 St Hellier, 44 High Catton Road - Erection of single storey and porch extensions and construction of dormer window in roof

8.3 Land North West Of 25 Heather Bank - Erection of a dwelling following demolition of existing garage and relocation of a window from west elevation to north elevation at 25 Heather Bank (Revised scheme of application 13/03596/PLF)

8.4 The Old Station Club for Stamford Bridge in Bloom - Replacement of timber fence and creation of planting area.

ERYC has resolved to grant planning permission on the above applications subject to a number of conditions.

9. To receive the Chairman's Report (for information only)

The Chairman confirmed that the school swimming pool had obtained a grant from Engage Mutual for replacement of the oil tank and that a grant of £400.00 had also been received for the Orchard project at the junior playing fields.

10. To receive the Clerk's Report (for information only)

The Clerk had already sent his report to the Councillors, but read it out for members of the public.

The Clerk was asked to look at damaged picnic tables in the area off the main car park.

11. To discuss items raised at the Parish AGM and agree any actions.

The issue of potholes in Roman Avenue North and South and also a turning circle for the buses was raised during the AGM. The pothole issue has been raised since by a resident living in Roman Avenue South. The Clerk was asked to contact ERYC Highways.

12. Reports from Committee' Representatives:

12.1 Committee meetings.

13. To receive matters raised by members:

13.1 To discuss provision of extra litter bins, Councillors Clarke and Bragg to suggest locations.

Following a short discussion on locations for the next litter bins, which will be confirmed at the next meeting by Councillors Clarke and Bragg, it was agreed to spend £1095.00 plus vat on three new litter bins. This was proposed by Councillor Clark and seconded by Councillor Dykes with all Councillors in favor.

13.2 To discuss a proposal raised by Councillor Dykes to purchase further new LED Christmas lights to replace existing old bulbs.

Councillor Dykes explained that due to maintenance problems with the old bulbs a further string of Christmas lights needed to be changed to LED. Three quotes will be obtained by Councillor Dykes and the Clerk.

13.3 To discuss further the East Riding Local Plan following the presentation from Mark Eagland.

It was agreed by the Councillors that a short résumé of the meeting would be sent to Peacock and Smith along with any further questions.

13.4 To discuss a letter from Councillor Rutherford and David Rutherford to give consideration to a name for a property they are having built off Main Street. Letter e-mailed to Councillors by the Clerk.

Councillor and David Rutherford are looking into the address naming of their soon-to-be-built property on land to the south of their workshop in Main Street, Stamford Bridge. There is already a property within the immediate development

area called “1. Derwent Mews” and they are asking if the property could therefore become “2. Derwent Mews”?

According to the ERYC Street Naming Department, to achieve the change, they need approval (in letter form) from Stamford Bridge Parish Council, and also a letter of approval from the person who currently owns the property 1. Derwent Mews.

RESOLVED: It was proposed by Councillor Dykes and seconded by Councillor Bragg that Stamford Bridge Parish Council agreed to the proposal of the name of 2 Derwent Mews and the Clerk was asked to confirm in writing to ERYC Street Naming Department.

All Councillors in favour.

13.5 Election of Parish Council Officers and cheque signatories, moved from the Council AGM.

The following Parish Council Officers and cheque signatories were agreed by the Councillors;

Responsible Financial Officer - Parish Clerk D T King

Internal Auditor - Mr D Brown

Village Hall representative - Councillor K Rutherford

ERNLLCA west area committee - Councillors Butterfield and Kealey

Crime prevention panel - Councillors Clarke and Bragg

Link representative - Councillor Rutherford

Public footpaths - Councillors Bragg and Kealey

Trees - Councillor Flynn

Wharton Trust - Councillor Rutherford

Village in Bloom - Councillor Butterfield

Swimming Pool - Councillors Knight and Clarke

Sub Committees:

Events Committee: (Christmas Square closure and Remembrance Day parade):

R Bragg (chair), R Clarke, P Butterfield, R Dykes

Planning sub-committee: I McEnaney (chair), R Dykes, D Flynn, P Knight

Finance Sub-committee: R Clarke (chair), P Butterfield, I McEnaney, P Knight, C Kealey and RFO (D King)

Community Partnership: R Bragg, K Rutherford

Emergency Planning Committee: P Butterfield (chair), P Knight, R Bragg, D Flynn, C Kealey

Personnel Committee: I McEnaney (chair), D Flynn, R Dykes, K Rutherford

Media Liaison: R Bragg, C Kealey

Street Scene (ERYC Village Task Force): R Bragg, R Clarke

Cheque signatories: All Parish Councillors

14. To discuss matters raised by Parish Clerk/Responsible Financial Officer:

14.1 To approve payments of £4,142.95 up to the 7<sup>th</sup> June 2014 as per attached sheet sent to each Councillor.

RESOLVED: That the accounts totaling £4,142.95 be paid.  
Proposed by Councillor Clarke and seconded by Councillor Bragg with all Councillors in favour.

14.2 To note amounts paid in during May/June 2014

No amounts paid in.

14.3 To note the balance at the bank as of the 3<sup>rd</sup> June 2014

Current account	£55,871.20
Skate Pad account	£0.07
	£55,871.27

RESOLVED: Balance at the bank was noted.

14.4 FINANCIAL REPORT- To discuss and agree to sign off the Annual Return for 2013/14.

It was proposed by Councillor Butterfield and seconded by Councillor Bragg that the Annual Return for 2013/14 was accepted. All Councillors in favour.

15. To report any new correspondence received by the Council:

No correspondence received during May/June.

16. To notify the Clerk of matters for inclusion on the Agenda for the next meeting.

Agenda items for the July meeting:

Speed survey  
Picnic table repairs  
Christmas lights

Parish matters for information only;

Councillor McEnaney was unable to attend the meeting but confirmed that the speed survey was now complete and asked that it was placed on the Agenda for the July meeting.

Paul Knight to look at an overgrown tree on the west side of the bridge near the entrance to the river side walk.

“No Parking” sign missing near the no parking area on the road that runs down the side of the library and swimming pool.  
To confirm the date of the next meeting

Date of next meeting is Monday 14<sup>th</sup> July 2014 at 19.30 in the back room of the Village Hall.

Meeting finished at 21.50