

**MINUTES OF THE FINANCE COMMITTEE OF STAMFORD BRIDGE
PARISH COUNCIL HELD IN THE PARISH OFFICE ON MONDAY 25
MARCH 2013 at 7.30pm**

Present: Councillor Kealey – Chairman
Councillor Butterfield
Councillor Clarke
D T King - Clerk

1. To receive apologies for absence.

There were no apologies for absence

2. To receive Declarations of Personal/Prejudicial Interests, on Agenda Items, the Nature of the Interest and Registration of Gifts:

There were no declarations received.

3. Public Session (Members of the public will adhere to the rules set by the Council for this session which will last a maximum of 15minutes).

There were no members of the public present.

4. To confirm the minutes of meeting held on the 25th September, 2012 as a true and correct record.

Minutes of the meeting on 25th September 2012 are approved and signed as a true and correct record.

The minutes were unanimously approved as a true and accurate record. The notes of the Working Party meetings held on the 29th November 2012 and on the 9th January 2013 to discuss Precepts for 2013.14 are issued separately to these minutes.

5. To review matters outstanding from the last meeting.

See agenda item 8 regarding precept projects.

6. To review receipts and payments to the 25th March 2013 and to agree information to be reported to the next Parish Council Meeting,

The Chair advised the meeting that all outstanding bills had been received and that the projection for the year end was that the balance carried forward was expected to be slightly higher as less was spent on snow clearance than budgeted for. The Clerk will issue spread sheets to the finance committee before the April Parish Council meeting.

The following will be placed before the next Parish Council meeting in April for approval; this action was unanimously agreed by the meeting.

- 6.1 To spend £300 pa for ongoing costs and a one off development cost of £150 in respect of the new Web Site.
- 6.2 To spend £2,100 on play equipment funded from the Skate Pad bank account.
- 6.3 To spend up to the budgeted figure of £260 on a salt bin to be located near the Fish Shop on Main Street.
- 6.4 The request from the Village Hall committee for financial support in providing a new roof to be considered on the completion of a grant application form and submission of financial accounts. The Chair advised the meeting that there was some scope available to help the Village Hall committee by using money available in the miscellaneous budget.
- 6.5 To approve the installation of amenity signs as per the Chairs email to Parish Councillors dated 25.3.13. at no cost to the Parish Council.
7. To review the draft financial regulations and agree action required.

It was unanimously agreed that the Clerk would forward the draft regulations to ERNLLCA for their comments.

8. Agree action to obtain accurate costs for precept projects along with a timetable.

The meeting agreed the following:

- 8.1 The Clerk will make arrangements for Councillor Clarke to meet ERYC to agree the rubbish bin installation at the end of Low Catton Road. The budget previously agreed for the bin being £500. The chair suggested that when the bin is installed temporary signs be sited along Low Catton Road encouraging dog owners to use the bin for dog toilet waste.
- 8.2 Repairs to the viaduct path, at a cost of £150 agreed at an earlier Parish Council meeting, to go ahead asap.
- 8.3 Councillor Dykes to be asked to provide the April Parish Council meeting with costs for the provision of a safe store for PC equipment and that the spend be put to the Parish Council meeting for approval so that the work can go ahead as soon as possible.
- 8.4 The Clerk to arrange a meeting with ERYC and the Chair to look at options for providing a street light on the Sustrans track near the path to Heather Bank. The chair to explore the possibility of the light been solar powered.
- 8.5 Councillor Dykes to be requested to provide an update on the tree floodlighting project at the April Parish Council meeting.

- 8.6 The budget for the 'War of the Roses' scheme to be held pending the go ahead of the scheme and possible request for financial support.
9. To discuss the implementations of the Pensions Act 2008 and to prepare recommendations to be placed before the Parish Council.

The meeting agreed that the Chair would obtain clarification from ERNLLCA as to whether the Parish Council with one eligible employee was covered by the regulations. This advice would then be put before the Parish Council for their consideration.

10. To agree a date for the next meeting.

The next meeting will be held at the Council Office on Wednesday 22nd May, commencing 7.30pm.