

**MINUTES OF THE ANNUAL COUNCIL MEETING HELD IN THE BACK ROOM OF THE VILLAGE HALL ON MONDAY 14<sup>th</sup> MAY 2018 at 7.30pm**

Councillors C Kealey, P Butterfield, R Bragg, K Rutherford, R Clarke, G Shuttleworth and C Clarke

Ward Councillors – Councillor West and Strangeway  
Clerk - D T King  
Members of the public – 5

**1. ELECTION OF CHAIRMAN.**

The Chairman asked for nominations for post of Chairman. Councillor R Clarke was proposed by Councillor Rutherford and seconded by Councillor Butterfield with all in favour.

Councillor R Clarke was elected as Chairman and took over the meeting.

The Chairman's declaration was signed and witnessed in the presence of the Clerk.

**2. ELECTION OF DEPUTY CHAIRMAN**

Councillor R Clarke asked for nominations for the post of Deputy Chairman. Councillor Bragg was proposed by Councillor R Clarke, seconded by Councillor Rutherford with all Councillors in favour.

Councillor Bragg was elected as Deputy Chairman

**3. TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence received from Councillors Flynn and McEnaney

**4. TO CONFIRM THE MINUTES OF THE MEETING HELD ON THE 8th MAY 2017 AS A TRUE AND CORRECT RECORD**

RESOLVED;(all in favour) that the Minutes of the Meeting held on 8 May 2017 are a true and correct record.

Proposed by Councillor Kealey, seconded by Councillor Bragg with all Councillors who attended the meeting voting in favour.

**5. ELECTION OF OFFICERS OF THE PARISH COUNCIL AND CHEQUE SIGNATORIES FOR 2018/19**

The following officers and cheque signatories were proposed by Councillor C Clarke, seconded by Councillor Kealey with all Councillors in favour.

## OFFICERS OF THE PARISH COUNCIL AND CHEQUE SIGNATORIES FOR 2018/19

Responsible Financial Officer	Parish Clerk D T King
Internal Auditor	Catherine Richardson
Village Hall representative	Councillor Rutherford
ERNLLCA Representative	Councillors Kealey
Crime prevention panel	Councillor C Clarke
Link representative	Councillor Rutherford
Public footpaths	Councillors C Clarke and Kealey
Trees	Councillor McEnaney and Flynn
Wharton Trust	Councillor Rutherford
Village in Bloom	Councillor Rutherford
Swimming pool	Councillors Bragg and R Clarke
Public Transport	Councillor Shuttleworth
Planning	Councillor McEnaney
Major Planning Development	Councillor Kealey
Precept Project implementation	Councillor C Clarke

### Sub Committees:

Events Committee: (Christmas square closure, Marathon and Remembrance Day parade, R Bragg (chair), R Clarke, P Butterfield, K Rutherford, D Stephenson.

Finance Sub-committee: **R Bragg (chair), P Butterfield (vice chair)**, R Clarke, C Kealey, K Rutherford and RFO D King

Emergency Planning Committee: P Butterfield, R Bragg, D Flynn, **C Kealey-(chair)**

Personnel Committee: I McEnaney (chair), D Flynn, K Rutherford

**Media Liaison: G Shuttleworth (Chair), R Bragg, K Rutherford**

Street Scene (ERYC Village Task Force): R Bragg, C Clarke

Cheque signatories: All Parish Councillors

### 6. CONFIRM CATHERINE RICHARDSON AS THE INTERNAL AUDITOR FOR 2018/19

Catherine Richardson was proposed as internal auditor by Councillor Bragg, seconded by Councillor Butterfield with all Councillors in favour of the appointment.

### 7. CONFIRM KAYE MIDDLETON AS STAMFORD BRIDGE PARISH COUNCIL ACCOUNTANTS FOR 2018/19.

Kaye Middleton were proposed as Accountants for Stamford Bridge Parish Council by Councillor Rutherford seconded by Councillor C Clarke with all Councillors in favour of the appointment.

The meeting closed at 7:40pm

D T King, Clerk to the Parish Council – 14th May 2018.